

Issued to:- \_\_\_\_\_

Dated \_\_\_\_\_

Assistant Engineer  
Municipal Corporation  
Mandi (H.P.)

JOB NO. -19

Form-6

## MUNICIPAL CORPORATION MANDI

### NOTICE INVITING TENDER

1. Items rate tenders are hereby invited on behalf of the Commissioner Municipal corporation mandi for the work: **Extension of library in town hall building ward No. 11 Mandi ( H.P) Sub Head :- Brick partition wall for extention of existing Library & other work.**
2. The estimated Cost of Rs. 145641/-
3. Contractor documents consisting of detail plans complete specifications. The scheduled of quantities of the various clause of work to be done and the set of conditions of contract to be complied with the persons whose tender may be accepted which will also be found printed in the form of tender. The tender form can be downloaded from the website [www.municipalcorporationmandi.in](http://www.municipalcorporationmandi.in) well before date of opening of bid. Tender form cost on Rs. 350 payment (Non refundable) through DD in favors of Commissioner Municipal Corporation Mandi
4. The site for the work can be inspected on any working day.
5. Tender which should always be placed in sealed covers with the name of work written on the envelop will be received by this office up to 12.00 A.M. and will be opened by him on his office on the same day at **12.30 P.M on 20-9-2025.**
6. Tender are to be on PWD from No. 7/8 and time allowed for carrying out of the work will be 2 month to be reckoned from the 15<sup>th</sup> days after the date of written orders to commence of work.
7. The contractors should quote in figures as well as in words the rate & amount tendered by him the amount for each item should be worked out and the requisite total given.
8. When a contractor sign a tender in any Indian language to the percentage above or below of the tenders amount in the case of P.W.D. from-7 and the total amount tendered in the case of PWD from-8 and scheduled also be written in the same language. In the case of illiterate contractors the rates or the amounts tendered should be attested by a witness.
9. Issue of tender form will be stopped 3 hours before the date 7 time fixed for opening the tenders.
10. Earnest money amounting to **Rs. 3000** (Unless exempted) must accompany each tenders in the shape of National Saving Certificate/Fixed deposit receipts in any Post Office and bank in HP duly pledged in the name of the **Commissioner Municipal Corporation Mandi** and each tender is to be in sealed cover subscribed tender for above work and addressed to the **Commissioner Municipal Corporation Mandi**
11. The tenders those contractors who do not deposit the earnest money in the prescribed manners will summarily be rejected.
12. The acceptance of the tender will rest with Municipal Corporation Mandi, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders conditions are not fulfilled on are incomplete in any respect are liable to be rejection.
13. Canvassing in connection with tenders strictly prohibited and the tender by the contractor who resort of conversing will be rejection.
14. All rate shall quoted on the form of the tender alone.
15. Item rate tender containing percentage below above will be summarily rejected. However then a tenderer voluntarily offers rebate for payments within a stipulated period, this may be considered.
16. On acceptance of the tender the same of the accredited representative (s) of the contractor who would be responsible for taking instruction from the Engineer-in-charge shall be communicated to the Engineer.
17. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case figures, words (Rs.) should be written before the figures proceed and the words 'paise' should be written at the end, unless the rate in whole Rupees and followed by the word 'only' it should invariably by up to two decimal places.

18. The Commissioner of Municipal Corporation Mandi does not bind himself to accept the lowest or any tender and reserve to himself the right of accepting the whole and any part of the tender and the tender shall be bound to perform the same at the rates quoted.
19. GST or any other tax on material in respect of this contract shall be payable by the contractor and the Government will not entertain any claim whatsoever in this respect.
20. The contractor must produce income tax clearing certificate and GST 3R before the tender can be sold to him.
21. The Contractor shall not be permitted to tender for the work in Municipal Corporation Mandi responsible for award and execution of contract in which his near relative is posted as Section officer or as officer in any capacity between the grades of Executive Engineer and Assistant Engineer (Both inclusive). He shall also intimate the name of person who are working with him and who are near relative to any gazetted officer in the MC MANDI. Any breach of this condition by the contractor would render him liable to be removed from the approved list of the contractor of his department.
22. The contractor shall give a list of non gazetted MC Mandi employee related to him. No. Engineer of gazetted rank or other gazetted officer employed in Engineering or Administrative duties in an Engineering department of the Government of Himachal Pradesh is allowed to work as a contractor for a period of two years if his employees found at any time to be such person who had not obtained the previous permission of the Government of Himachal Pradesh as aforesaid before submission of the tender or engagement in the contractor's service.
23. Tender for works in Himachal Pradesh shall remain open for acceptance for a period of 75 days from date of opening of tender.
24. The tenders for the work shall not be witnessed by a contractor to contractor who self/themselves has/have tendered or who may tender for the same work. Failure to observe this condition would render the contractor tendering as well as witnessing the tender liable of summary.
25. While quoting the rate in the schedule of quantities the worded 'ONLY' should be written cost following the amount and it should not be written in the next line.
26. In case the original tender of the signature of the tenderer's refusal to sign, his earnest money shall be forfeited.
27. The contractor shall submit a list of the work which are in hand/progress.
28. Overwriting in the tender is strictly and forbidden and correction if any should be intimated, tender containing doubtful figure shall be rejected.
29. The tender shall sign each page of the tender form.
30. Earnest money of L1 & L2 shall be retained for a period of 30 days.
31. The undersigned reserve the right to reject any or all tenders without assigning any reason.
32. The TDS on income tax and GST will be deducted as per rule. It shall also be ensured at the time of making bills that EPF has been deposited by the contractor as per the ACT.
33. The labour cess @ 1% will be deducted from the gross amount of the work done of the contractor.
34. Fair wages shall be applicable as notified by the HP Govt and applicable on the date of opening of the tender as amended by the H.P Govt time to time.
35. It will be mandatory to give employment to the skilled/unskilled persons as per notification No UD-F(4)-2/2020 dated Shimla 171002 the Mukhya Mantri Shahri Ajeevika Guarantee Yojna (MMSAGY) (According to minimum wages act of H.P Govt) for detail information log on to <http://ud.hp.in>

Signature of Contractor.  
(With full Address)

  
Assistant Engineer,  
Municipal Corporation Mandi.

For and on behalf of Commissioner  
Municipal Corporation Mandi.

## SCHEDULE OF QUANTITY

Job No. 19


Estimated cost- 145641

Earnest Money-3000

Time Allowed-2 Month

Tender Form Cost-350

Issued to : \_\_\_\_\_ Date: \_\_\_\_\_

  
Assistant Engineer  
Municipal Corporation  
Mandi (H.P.)

Name of Work :Extension of library in town hall building ward No. 11 Mandi ( H.P) Sub Head :- Brick partition wall for extention of existing Library & other work

S. No.	Item of work	Qty.	Unit.	Rate (in figures)	Amount
1	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level in all shapes and size in	0.48	Cum		
2	Half brick masonry with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level.	26.40	Sqm		

3	<p>Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc.</p> <p>Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing/ paneling, C.P. brass stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) : Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron)-HINDALCO, JINDAL</p>	16.75	Kg		
4	<p>Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber /neoprene gasket complete as per the architectural drawings and the directions of engineer-in-charge (Cost of aluminium snap beading shall be paid in basic item); etc.</p>	1.62	Sqm		
5	<p>15mm (fifteen millimetre) cement plaster in single coat on the fair side of brick/concrete /stone walls for interior plastering upto floor all level including arises, internal rounded angles, chamfers and/or rounded angles not exceeding 80mm (Eighty millimetre) in girth and finished even and smooth in cement mortar 1:6 (one cement six sand) as per the direction of Engineer-in-charge including carriage of materials with in all leads, lifts and other incidentals. 1:6 (1 cement: 6 fine sand) Cement -ACC, ULTRATECH, AMBUJA, BIRLA, JK CEMENT</p>	53.76	Sqm		
6	<p>Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.</p>	53.76	Sqm		



7	Distemping with 1st quality acrylic distemper (ready mixed) having VOC content less than 50 gms/litre, of approved manufacturer, of required shade and colour complete, as per manufacturer's specification. Two or more coats on new work: ICI Dulux), ASIAN, BURGER	156.51	Sqm		
8	P & F Ceiling lights, Exhaust fans, wall fans & Ceiling fans including wiring, switches/board/casing complete where ever needed as per instructions of JE/AE to the satisfaction of Engineer -In-Charge.				
a	Exhaust fans Havells/Crompton/Usha <i>size 300 x 300 mm ISI specification</i>	2	No,s		
b	Wall fans Havells/Crompton/Lazor delta - <i>ISI specification</i>	6	No,s		
c	Ceiling fans-Orient/Crompton/Havells/Ajanta - <i>48" - Copper blades</i>	5	No,s		
d	Ceiling Lights (36watts) - Havells/Great white	10	No,s		
9	Providing & Fixed Display Board Of Size 3'-0"X2'-0" (Minimum )Indicating Name Of Work, Name Of Head, Estimated Cost, Date Of Award, Date B of Start, Date Of Completion And Expenditure of Work On Site Of Work At Promonent Place.	1	No.		
	Total				

  
 Assistant Engineer  
 Municipal Corporation  
 Mandi (H.P.)